



KASAMA MUNICIPAL COUNCIL
CHANGE OF OWNERSHIP FORM

A) To be filled by the client

I

have.....house/farm/plot number.....in
.....area

The current status of the house/plot/farm is: bare plot, residential house, farm (tick where applicable) if other, specify.....

Being the vendor in this contract I do hereby make oath and state as follows:

That my full names are as stated above.

That I amyears.

That I am by occupation aand work
at.....

That by nationality I am.....and a holder of
NRC.....of residential
address.....

That I have sold the house/farm/plot number.....to
Mr/Ms/Mrs.....NRC/Passport.....

I have herewith surrendered the following ownership documents pertaining to the house/farm/plot
number.....and I shall have no claim/right thereto.

1.....

2.....

3.....

4.....

The buyer has legal right to change ownership and to possess the said property.

B) For official use only

FINANCE DEPARTMENT CLEARANCE

The Property Rates /Service Charges outstanding in the sum of K..... as at/...../20..... Have /have not been cleared in respect of Stand /House No.....Vide general receipt number.....

Dated...../...../20.....

GROUP ACCOUNTANT CERTIFICATION

Name.....Signature..... Date.....

LEGAL SECTION	SPECIFICATION	TICK SURRENDERED	DOCUMENTS
	VERIFICATION OF OWNERSHIP DOCUMENTS		
	<ul style="list-style-type: none"> TITLE DEED/OFFER FROM MoL & RECEIPT 		
	<ul style="list-style-type: none"> COUNCIL ALLOCATION LETTER 		
	<ul style="list-style-type: none"> SERVICE CHARGE RECEIPT/RECEIPTS OF PAYMENT (HOUSE) 		

Verified by..... Date.....

Verification of physical status of development

DEPARTMENT-PLANNING	DEVELOPMENT STATUS

Verified by.....Date.....

Signature of the seller..... Signature of the buyer.....

Witnessed by..... Witnessed by.....

Date..... Date.....

Receipt No..... date.....